

Ocean Shore
PTO Executive Board Meeting
Tuesday, October 13, 2020 • 7:00 - 9:51 PM
MEETING VIA ZOOM

In attendance: PTO board members: Michele Tuman, Patricia Balmas, Virginia Clements, Cristin Fong, Jessica Ellison, Stephanie Saylor, Krissy Zimmer, Jonelle Chase, Gina Smith
Staff: Jeanne Bellinger (Principal), Natalie Abinante, Patty McNally, Jonathan Harris
Excused: Ana Brenner
Guest: Tarra Knotts

- I. Welcome and Check-In Michele/Patricia
- II. Minutes: Reviewed and Approved September Minutes Stephanie
- III. Guest: Elna Flynn Awards Tarra
 - A. What we're doing is sending an article to the Tribune that gets posted for each candidate: Petra Schumann, April Uhland, Katy Weitz. Plaques and flowers will be sent and PTO needs to send a gift card. The ceremony is Nov 12. Video will be shown on Pacific coast TV and youtube. Tara will share the link to distribute for replay. \$100 was suggested as they've done a lot for OSS.
 - 1. Motion approved to take out \$300 from 'held in advance' for Elna Flynn awards.
 - 2. Which Gift card? TBD.
- IV. Task force
 - A. Heather Olson is seeking about 2 parents from each school that meet certain criteria (e.g., parent council rep or on PTO board and kids in continuum). Classified staff and teachers want the person who is representing everyone to really represent everyone and be able to go back to parents and ask what they're concerned about.
 - B. OSS got credit for being so flexible and awesome.
 - C. A survey about mental health will go out that is asking about mental health and wellness (not necessarily safety) in an attempt to look at what resources are needed so we can work on providing them.
- V. Principal's Report Jeanne
 - A. Seva's Leave: Seva only going to be working one day a week. She is taking a parental leave.
 - B. Return to School Task Force: Initial information covered above. We need to decide who our representative from PTO is by the end of this meeting. First meeting is next Tuesday.
 - 1. Cristin. She has kids in continuum and has contact with a broad range of parents.
 - C. P.E.
 - 1. PTO needs to make a decision how much we'd be willing to pay for PE. John Lyons is still interested. Numbers to hire him as a para-professional not that much different than what we were paying him last year. Teachers are interested in having him. Start virtually and then on campus. K-5. Probably similar to what they had last year. Per Patty: Grades 3, 4, 5 @ 2x per week 45 mins each, K-2 primary @ 30 min, but also 2x week. Guess \$20,000. Is he PERS? Seva will ask.

- a) Patty thinks 1x would even be great in DL, and if he could do something more live and personal with them might be good and maybe better than Go Noodle.
- b) Jonathan thinks it would be good for the kids. They'd enjoy seeing him and having live interactive PE would be welcome by kids. Seva and maybe Patricia and/or Michele could be part of that discussion/call and get some more info, and then present it to the board even by email for approval. Can't consider until we know more. Issue: A teacher wouldn't get prep time because a teacher has to be present on zoom too. Is this true or false?

D. Picture Day

- 1. Nov 4 and 5. Logistics, safety protocols and schedule being worked out. It might be hard for parents to stick to class schedules. Maybe alphabetical makes sense instead? Jeanne/Patricia will check with Sunset Ridge. Will include FYDL. For yearbook purposes people can send in a picture if they're not comfortable taking their kids in for picture day.

E. Tribute to Sean

- 1. Fourth and 5th grade parents are going to be building a Día de los Muertos altar which will be outside OSS Oct 29, and for the following week and picture day. Figuring out some kind of walkway and space. People can bring stuff to leave there. Parents are setting up so maybe getting it to them by the end of next week.
- 2. The altar won't be really reachable for passersby due to Covid concerns etc. Kids are bringing their offerings next Tuesday and then the offerings are going to sit for a few days. Then the ofrenda will be put together and wheeled in and out of the library. All the kids who had Sean were included in an email about ofrenda; FYDL included too.
 - a) Idea: Could we do a virtual ofrenda too? Concern that people are going to post pics of kids not their own. Can send stuff to Natalie so she can approve all the photos and then put them all together in something. Padlet can be linked to.

VI. Website

Natalie

- A. Some confusion about who to email when you want things.
 - 1. For email issues, email beccy beccyh@gmail.com (gmail different server), if the website needs to be updated (e.g., adding alter etc.) email Natalie. If it's a flyer, then send to both.
 - 2. Bigger change is Natalie webmaster@osspto.org. Please include a detailed description of your specific needs, and as a rule allow 48hrs turn around.
- B. School board meeting link is up. Linked to the day OSS happenings.

VII. Teacher Report/Check-In

Jonathan/Patty

- A. Jonathan wants to thank DLG for putting together Indigenous Peoples Day curriculum. He's been looking for something like that for 25 years and hasn't seen much that compares. He was impressed with Canyon and has been in touch with her this year. The video was incredible. The work was inspiring. Not much else to report. Teachers have their nose to the grindstone, introspective, not much socializing and inter-teacher discussions.

B. Winter Bazaar (Patty)

1. Jonelle, thank you for getting readers for International Literacy Day, Covid did not interfere with that. Thank you for orchestrating.
2. Patty is grateful that the fundraising team is thinking about Winter Bazaar already. Covid making it all the more important. OSS has been dedicated to those programs and she is happy to see it's still going strong. Natalie and Patty have been thinking about how it's going to be here before we know it and have ideas for ways PTO can support and help. How can kids get involved? Maybe food donation or kids making cards for senior agencies like Meals on Wheels? Patty called the PRC and they seemed positive about those ideas too. The thought is to do a combo; a week of giving and couple it with food and maybe card drive for kids to participate in. Can PTO set up baskets in front of school? Can PTO set up a donation platform? Patty can send info through Pacifican's Care so people on their mailing list can donate too. We could split proceeds between the OSS emergency fund and Winter Bazaar.
 - a) Gina said we can do that. Coffee and See's still planning to go to PRC. She likes the food donation and other giving to balance asking our families to dig into their pockets. They're going to talk.
 - b) Patty will send email or video to the other groups of people to get the word out and widen our net and take some pressure off our parents.

VIII. Parent Representatives Report

TBD

A. PSD Board Meeting Sign-Up

1. Krissy reports the SignUp Genius is up and December is not filled.

B. Krissy or anyone heard anything in the community? Nothing really. Meeting is tomorrow night.

C. Roster/Communication with Parents

1. Le Kieu wants to clarify if we're keeping track of hours? Yes, but not following up, it's just nice to validate time people are putting in. Le was going to check into getting things set up to check hours, but needs parent contact info and permission.
2. Communication survey update: Only 100 families have responded back and yellow cards haven't come back too (per Virginia). Some teachers are asking parents to come in more often than others versus FYDL, who never go anywhere and it might be hard to remember. Covid making things more difficult in general.
3. The teachers can send information to their classes too, so Ombuds can write the email and teachers can send on their behalf. Jeanne agrees, have the teacher send it out. Virginia can help send emails out if needed.

D. DLG/Assembly funds

1. The Indigenous Peoples content that Lissen and Hearty and Canyon helped produce. They're using it in their assemblies and paying her. Jonathan again mentioned how powerful Canyon's video was for many reasons (e.g., it teaches

the method with the content which is rare to find). Jeanne felt it was really special, and amazing that we could share, and would like to provide funds.

- a) We have a line item for assembly \$3k and DLG \$250. In past years we did an Indigenous Peoples Day assembly so this was in lieu of the assembly. It is appropriate to come out of the Assembly budget. Propose \$200 out of the assembly line item towards our the content.
- E. DLG Webpage: Would be nice to have resources (links) for parents and families around diversity on PTO website.
1. How to vet resources? PTO website so up to us. Natalie just checks for privacy concerns and what OSS doesn't find appropriate. Jeanne wants whatever it is to be looked at before posting. However, the assumption is that adults are the consumers of this website, so vetting standard is different from posting directly for kids.
- F. Ombud Training:
1. Cristin said the meeting went well. Everyone feeling the strain and disconnect and feeling not as informed because we can't walk through halls, etc. We just don't have a method to solve what's going to connect us. No big issues, just a lot of uncertainty.
 2. Parent reps can fill in with whatever they can do to fill in those gaps too.
 3. Teacher Lily coordinated with Patricia Buddington to get staff birthdays.
- IX. Fundraising Jenny/Gina
- A. Read-a-Thon
1. Passed halfway point: \$13,752, donations are simple. Money started coming in fast. 219 students are registered with pledge pages. 12 are FYDL. Can Virginia shoot another note out to FYDL? Some confusion with reading logs. Gina cleans up on the back, and she wants to try to make it easier. Maybe a coding challenge for 7 and 8th graders? Build a reading log app next year (ha ha). She also feels like they need better reports for teachers. Gina will send reports but teachers can ask whenever. Big news: On Monday, October 19, OSS is going to do a night of reading 'readathon live' virtually, with guest readers, musical guests, etc., to build excitement and community. More info will come out tomorrow. Also, a donation party. Separate link for that night and so money tracked just there not per class.
- B. Dine out: Panda Express and Round Table this month.
- C. See's Candy online. The flyer is on website. People order and we get the money, it goes to OSS emergency fund and PRC.
- D. Simple Pleasures Coffee fundraiser kicks off end of October, but more info when Jenny is back.
- E. Spiritwear: Looked into Custom Ink. We can order online and not have inventory. We pick 5 items that go into the store, it runs for 6 weeks, and then can reevaluate after 6 weeks and keep or change. Thinking of adding PJs and baseball hats.
- F. Move-a-Thon
1. Plan is for a district wide event. This is not a typical fundraiser. The goal is to bring the Pacifica community together and give us all something to do to get us

together and get us all moving since we're not going out as much. Free registration for all families and then donations will be asked for to their home school. Runs from Nov 30 to Dec 18. Families download a Bingo card with different activities per day and log like that. Fun stuff. Pacifica Runners Club is also on board and spreading the word. Not a PEF event.

G. Pavers: Patricia and Jenny

1. Jenny went to look at the cost. \$18ish to get bricks with engraving. But we need to find where on campus to put them and determine cost by how many bricks we need etc. Ideas about where to put them: Garden? Library? Front of school? Someone needs to go out and take pictures and measure. Hoping to use local companies. Submitting it to George to find out how deep to dig etc.

X. Treasurer's Report

Jessica

A. CPA Proposal

1. 1 hour seminars for free and answering questions (not during tax season). This CPA does this for various sizes of business etc. His information was organized and he had all the questions answered even before they were asked. PTO had looked local but this guy is in Sacramento. Patricia thinks price is reasonable and finds it appealing that he can do training for the Board, not just the Treasurer. Same rate as a person from 10 years ago at discount for OSS. \$900 tax returns. Seems like a very lucky deal. Most CPAs don't take 990s, our tax form. Training might be iffy. Taxes though seem solid.

a) Motion approved for engagement of CPA pursuant to letter to be distributed.

B. Finance Team Communications

1. Jessica goes to OSS once a week and checks messages and collects money left in the locked box. Jordan can do checks too. The physical coordination is slow like everything else this year. Mary contacting ongoing donations.

XI. Presidents' Report

A. General Meeting: Reschedule because it's currently scheduled on the last presidential debate night. Proposal Tuesday: 10/27/20.

B. PTO Packets: PTO Packets haven't gone out. Need to get those out for donations by the end of the year and for people to get their yellow cards in. Also need paper copies because electronic copy is having issues and hard copies are likely more successful. Teachers could stick them in whatever packet goes home with the youngest students in each family and send them electronically.

C. PEF Update

1. Patricia- Cabrillo is looking at adding a PEF member to their board, might come to OSS too.

2. No PEF remote band supplies refunds. PEF has district wide and big picture stuff. Band is being taught in Vallemar and Cabrillo using different band teachers, so the decision to reimburse falls to PTO. PEF is getting a lot of parent requests for stuff for their schools, but they need to go to PTO first. We're trying to support them by fielding those requests.

D. PSD Board Meeting Update

1. FYDL Supply Fund (Teacher Supplies/Band)

- a) District has budgeted \$300 per teacher primarily for technology needs. PTO has already paid for some things, so teachers please use district money first and then come to PTO, and we'll have a separate \$250 per teacher line item for technology or DL needs.
- b) Trying to find out the best way to financially support FYDL classes with OSS students. Maybe fund by percentage split for class by PTO? Or per student? Need to come to some method so we can support the teachers with OSS kids. We have 70 kids in FYDL throughout all the schools. If we do \$30 per kid it's about \$2100 to put aside. (We give \$1000 per class to OSS teachers for perspective). PTO would be grateful for input from teachers to help assess need:
 - (1) OSS teachers perspective:
 - (a) Jonathan: Sees a need. District cut back on some of the programs teachers could use, so supplemental funding might be useful there. A lot of teachers would like a second monitor especially in older grades: 1 to watch students, one to teach from, so more money is appreciated.
 - (b) Natalie is cannibalizing the computer lab up so teachers have all gotten their regular size monitor asks. She recommends spending for new doc cameras because ours are old and not compatible. Some teachers do want a really big monitor. Headphones, microphones, etc needed too. Tech requests are increasing as teachers are now more experienced with online teaching and recognizing what they need now. Purchase orders and red tape made it hard for teachers to get reimbursed. Communication from District iffy and Amazon doesn't work with purchase orders, so having funds on hand is very useful.
 - (i) Document cameras cost - multiple use? Ipad possible? Michelle and Jennifer and Virginia are using Ipads as document cameras and purchasing the mount for it. A good usb doc camera is \$200 and compatible with a laptop, but questionable with Zoom. So maybe use tech \$ for that and big monitor.
 - (c) So we feel \$250 for our OSS teachers is reasonable in addition to the classroom supply budget to try to facilitate this craziness. Maybe Natalie and Jeanne can filter which pot expenditures come out of.
 - (d) Propose a line item for \$250 for OSS DL (and includes Jessica and Beccy's FYDL class).
 - (2) How to fund OSS FYDL students:
 - (a) The PTOs all want to do something, everyone has a different budget. Sunset Ridge gets separate money and might not be PTO related at all. Some PTOs are funding by percentage. Everyone is trying to find out what their caps are. Need to get information from PTO at other schools so we can understand scope and what everyone is able to do. Michele can reachout, she knows receipts are being submitted.

- (b) If those 70 kids were in continuum we'd pay for them. So we just need to put a pot aside so we have a place to pull from when we do receive receipts. Percentage or line items with so much per kid TBD. We want our students to benefit so we just need to know at this point how to budget it.
 - (c) OSS has one less teacher with the splits, so we have \$1,000 that we can add to a DL budget. FYDL teacher line item budget set at \$2,000, basically \$1,000 per class. The rest we can set aside from 'field trips' budget and can put back in later if necessary.
 - (i) Motion passed to move the \$2,000 from 'field trips' to a new line item for FYDL teachers.
2. Donations offered to OSS: Jordan Steel who was working with Len Stone and selling a home reached out to Cristin to give OSS first dibs at musical equipment from a home being sold that was giving it away. Items include a weighted keyboard, PA, etc. Everything that got donated is in a very full parent room and in the psychomotor tech closet. There is a ton of stuff. Natalie, Jonathan and Jason will sort through it and see if OSS wants anything and get info for donation receipt to the estate. Anything OSS doesn't want will go to the Green Room. Thank you Jordan.

Mission Statement

OSS's collaborative learning community of teachers, parents, students and staff form a working partnership to enrich the educational experience for the children. Because of this partnership, the school is able to provide an experiential learning process that is enhanced by cross-aged interaction, field trips, project-based learning, and community involvement. Each child's individual potential is maximized to foster a positive self-image, life-long love of learning, and strong critical thinking skills.

Vision Statement

Ocean Shore School students grow to be caring people who embrace diversity and are environmentally and socially responsible. They are curious and enthusiastic learners who develop strong academic and life skills. OSS students are critical, independent thinkers who are engaged members of society.