

# Junior Olympics Coach



**Purpose:** To encourage a more active involvement of OSS students in the annual Pacifica Parks and Recreation Track Meet.

**Prerequisite/Requirement:** Have a child that has participated in previous Junior Olympic events. Experience in coaching and first aide helpful.

## Job Responsibilities

- Recruit OSS students to afterschool track team, including making signs and announcements in the weekly principal letter.
- Create weekly practices starting in March.
- Attend city of Pacifica Parks and Rec. meeting regarding track meet.
- Schedule practice times at the Oceana High School track.
- Gather all necessary forms and work with City of Pacifica.
- Organize and maintain school team T-shirts.
- Organize parent volunteers to assist at track meet.
- Be present for two to three different Pacifica track meets for three different participating groups.
- Purchase and distribute snacks/water as needed at meets and practices (but encourage kids to bring their own water to practices).
- Assist school in sharing and celebrating meet results (ie principal newsletter announcement).
- Coordinates/confirms transportation

**Financial Responsibility:** Oversees Junior Olympics line item of budget for T-shirts, day of snacks/waters as needed.

**Hours recording procedure:** Hours are calculated on per month basis for 10 months (Sept. to June) and are automatically posted by the hours recorder each month.

**Hours earned:** 30      **Reports to:** 3-5<sup>th</sup> Grade Parent Reps

**Term:** March to May

**Selection Process:** Appointed: This position will be filled by the PTO Executive Board appointment. Please sign up if you would like to be considered for it. You may be asked to submit a written statement outlining your qualifications. You may submit your name to the PTO President or sign the sheet below at any time until the close of the election.

Candidates

---

---

---

---

**Revised 4/22**