



Social Events Coordinator

Purpose: Social events build a sense of community among parents, teachers and students; and our regard for the joy of life and learning. These events provide opportunities for families and staff to get to know and appreciate each other, and to just have fun together.

Prerequisite/Requirement: None

Job Responsibilities

- Coordinate events: Below are listed some possibilities:
 - Family activity twice a year (e.g., Movie Night, ice skating)
 - KOA Camp (weekend of Memorial Day Weekend, provide booking information to parents)

Financial Responsibility: None, activities should be self sustaining

Hours recording procedure: Hours are calculated on per month basis for 10 months (Sept. to June) and are automatically posted by the hours recorder each month.

Hours earned: 20

Reports to: 3-5th Grade Reps

Selection Process: Elected by General Membership

Term: August to June

Candidates

Revised 4/14